Liturgy Commission Meeting - May 1st, 2018

Attendance
● Carol Abel
● Berta Alvarado
● Matthew Anderson
● Michael Burgo
● Amy Doherty
● Strad Engler
● Mary Lou von Euw
● Carol Russo

Liturgical Retreat
● Good mix of prayer/spirituality/community
● Enjoyed being able to truly meet people/build community
  ○ breaking up the mass groups was very good to facilitate people meeting
● Extra “Hearts of Fire” books are available in the Parish Office
● Future events
  ○ Perhaps in an evening? In a different time of year?
  ○ Tom Burke has expressed an interest in offering a program
    ■ Committee is to brainstorm topics for him to consider - could actively plan it during the summer
      so that it an take place in September/early Fall
    ■ Makes for a good kickoff to the academic year
  ■ Tom could be invited in an upcoming meeting

Earth Day Weekend
● Signatures were collected
● “Theme-specific” music was appreciated

Parish Scheduling Software
● Strad has been tasked with evaluating minister scheduling software
  ○ Stages: proof of concept, pilot, rollout
  ○ Lit Commission to offer their scheduling needs as a development team and to give feedback at the different
    stages of implementation
● Would like to be up and running by September
● Roles within the software framework:
  ○ Pastoral - representing the Pastor to say “Why we are doing this?” and “What is the software supposed to
    do?”
  ○ Administrator - to oversee its running but also must contain ability to delegate that authority
  ○ Ministers and Volunteers - works only if the people are able to communicate their availability
● Schedule Coordinators - could this be flexible to schedule events outside of weekend liturgies?
● For the future: a group of people to test and evaluate the software in a real world setting
  ○ Call for testers to be advertised in the bulletin

Michael’s Retirement
● Working through the end of July
  ○ Following few months will involve Michael debriefing Lit Commission/Matthew/Pastor to ensure
    continuity
  ● Matthew is in conversation with the Pastor regarding the structure of the Music Ministry going forward

Liturgical Ministry Training for Lectors and Eucharistic Ministers
● Currently conducting liturgy training as people volunteer
  ○ Do we look at quarterly, regular training sessions?
    ■ Would this better serve the people who currently conduct training?
    ■ Publish consistently in the bulletin and on the website ministerial training sessions
      ● Sometimes people need to see and hear the call many times before being willing to
        commit
    ○ Would be nice to coordinate liturgy training and PGC classes
      ■ Makes for a more user-friendly training experience
      ■ Perhaps offer a three section training in the course of one day
        ● Lector - PGC - Eucharistic Minister
  ● Looking at revising and edit training manuals
Current Eucharistic Minister handbook is too intimidating and heavy on history
The ideal handbook would offer practical, basic information - that would be most helpful to new ministers
Then, after new ministers have gained experience and confidence in the role, offer more historical information to enrich their ministry

- the deep historical, theological information is good but is more useful after people have been doing the job after a while

- When we’re advertising for new ministries, we should be able to offer general orientation to what it means to be a minister
  - The call to be a minister or a volunteer is part of our baptism
  - Yearning for Vatican II documents to be better unpacked in the parish as they relate to that call
  - Perhaps something for Tom to present upon: an introduction to ministry and its relationship to Vatican II

Upcoming Liturgies
- Choral Evening Prayer - Wednesday, May 9th - 7:30pm
- Ascension - Thursday, May 10
  - In the Lannon Chapel - 12:15pm, 5:30pm
- Pentecost Sunday - Sunday, May 20
  - Bilingual Mass
  - English first reading
  - Spanish second reading
- Corpus Christi - Sunday, June 3rd
  - Adult choir’s last appearance before summer vacation

Other Business
- For Next Meeting: Tuesday, June 5th - potluck, appetizers for dinner
  - Early start: 6:15pm
- Lit Commission to meet in June and August - not July
- Summer: look at scheduling a meeting with mass coordinators
- Parish staff planning and calendaring day: Monday, June 25th